

GENERAL **Obituary/In-Memoriam** TEMPLATE

This document serves as a general template for any person, civil or military. You can complete or omit any portion of it as you wish, especially if it is for an In-Memoriam were the recent death details may not be required.

If you prefer an In-Memoriam with just few words to remember and honor a loved one in his/her birthday and/or death anniversary please use the template located at the bottom.

An Obituary is usually structured as follows, the titles are not necessary.

INTRODUCTION

- **First & Last Name** (nickname optional) _____, (the person's full name at least once here at the beginning, later just the first name or nickname is usually friendlier)
- **Age** _____,
- resident of **City & State or City & Country** _____, passed away
- Optional: suddenly or peacefully
- on **Date** _____
- at **Place or Location** _____ (*i.e. Home, Hospital, City & State, or City & Country*)
- Optional:
 - due to **Reason of the Death** _____ or
 - as a result of **Reason of the Death** _____ or
 - after a long suffering from **Reason of the Death** _____.
 - Born **Date** _____ in **City & State or City & Country** _____, to (if deceased: the late) **Father and Mother names** _____ or he/she was the son/daughter of (if deceased: the late) **Father and Mother names** _____.

FAMILY - SURVIVORS - The surviving family members will be listed here. The Kind of Relative and the Name, usually in this order: spouse or partner - children - parents - grandchildren - great grandchildren – siblings. Other relatives as nephews and nieces it is not necessary to detail their names.

- **First Name or Nickname** _____ is survived by **his/her spouse or partner and the name** _____ or
- **First Name or Nickname** _____ leaves **the love of his/her life spouse or partner and the name** _____ or
- **First Name or Nickname** _____ leaves **his/her spouse or partner and the name** _____ after ____ years of marriage or together;
- **children (i.e. son or daughter), children's name** _____;
 - **parents, names** _____;
 - **grandchildren, names** _____;
 - **great grandchildren, names** _____;
 - **siblings, names** _____; **and each with the corresponding names of the spouses or partners if applies;**
 - **many or several or the amount** _____ **nephews and nieces.**
- Optional:
First Name or Nickname _____ was preceded in death by his/her **Kind of Relative and Name** _____ (**i.e. parents -----, husband -----**).

MILITARY- Mention here if the deceased was a member of a specific branch of the Arm Forces, any related affiliations, honors, medals or awards for his/her dedication, bravery and patriotism; any service abroad.

First Name or Nickname _____ was an **Armed Forces** _____ (**i.e. Army Colonel, Marine officer, etc.**), member of the **Name of the Association** _____ (**i.e. American Legion u other**) and proud Veteran. He received **kind of award** _____ (**i.e. medal, ribbon, award**)

LIFE - Include here notable personal achievements, education and employment. Character of the person and/or hobbies. Past residences and/or affiliations. Just a few lines.

FUNERAL ARRANGEMENTS - CELEBRATION OF LIFE The options are:

- According to **First Name or Nickname** _____ wishes **Type of Disposition** _____ (i.e. *cremation, private burial*) was arranged and a **Church Arrangement** _____ (i.e. *mass, church service*) will be held on **Date** ____ at **Time** __ at **Name and Location of the Church.** _____.
- A Celebration of Life and Visitation will be held on **Date** ____ at **Time** ____ by **Funeral Facility Name** _____ located at **Location** _____.
- In remembrance of **First Name or Nickname** _____, his/her family and friends, will celebrate his/her life on **Date** _____ at **Location** _____. In lieu of flowers at that time donations will be accepted to benefit **Name of the Beneficiary** _____.
- Funeral arrangements are being handled by **Funeral Facility Name** _____ in **Location** _____. The funeral will be held on **Date** ____ at **Time** ____ at the funeral home and at **Time** ____ at **Name and Location of the Church** _____.

IN-MEMORIAM

In loving memory of **First & Last Name** (nickname optional) _____, whose **Occasion** _____ (i.e. *# Anniversary, Birthday, Special Day*) occurs on **Date** _____.

Insert here a short verse of the life and or military accomplishment
Deeply loved, sorely missed and always remembered by (*list of the family members*).

Optional:

An Event _____ (i.e. *gathering, prayers, church service*) with family and friends will be held in **Name and Location** _____ on **Date** ____ at **Time** ____ to Celebrate her/his life.